



## Arlington Contributory Retirement Board

Date: September 29, 2022

Time: 4:30 p.m.

### Minutes

#### Call to order Regular Monthly Meeting

Chairman Hughes called the monthly meeting to order at 4:30 PM

**Board Members present in person:** Chairperson Kenneth Hughes I, Richard Keshian I, Ida Cody I, Robert Jefferson I, and Fred Fantini

#### **Motion and vote to approve Expense Warrant #9 and the September 2022 Payroll Warrant**

After review and discussion, Mr. Fantini made a motion to approve the Expense Warrant # 09 and September Payroll Warrant for payment, seconded by Mr. Keshian. The motion was approved by unanimous roll call vote Mr. Jefferson I, Ms. Cody I, Mr. Fantini, Mr. Keshian and Chairman Hughes I.

#### **July 2022 Trial Balance**

After review and discussion, Mr. Keshian made a motion to approve the June 2022 Trial Balance seconded by Ms. Cody. The motion was approved by unanimous roll call vote Mr. Jefferson I, Ms. Cody, Mr. Keshian, Mr. Fantini, and Chairman Hughes

#### **Motion and vote to approve Minutes for August 25,2022**

After review and discussion, Mr. Jefferson made a motion to approve the August 25, 2022, Minutes seconded by Ms. Cody. The motion was approved by unanimous roll call vote Mr. Jefferson I, Ms. Cody, Mr. Keshian, Mr. Fantini, and Chairman Hughes

#### **Motion to approve new Town members.**

After review and discussion Mr. Keshian made a motion to approve the new town members as listed, seconded by Ms. Cody. The motion was approved by unanimous roll call vote Mr. Jefferson I, Ms. Cody, Mr. Keshian, Mr. Fantini, and Chairman Hughes I.

| <u>Name</u>    | <u>Date of Membership</u> | <u>Percentage</u> | <u>Position</u>           |
|----------------|---------------------------|-------------------|---------------------------|
| Lynn Gallagher | 09/29/2022                | 9+2%              | Assistant Collector-Water |
| Lia Meinstein  | 08/22/2022                | 9+2%              | AYCC Clinician            |
| Claire Ricker  | 09/19/2022                | 9+2%              | Director of Planning      |
| Timothy Ross   | 09/06/2022                | 9+2%              | ADA Coordinator HHS       |

|                 |            |      |                           |
|-----------------|------------|------|---------------------------|
| Janna Septembre | 08/29/2022 | 9+2% | Communication Coordinator |
|-----------------|------------|------|---------------------------|

**Motion to approve new School members**

After review and discussion Mr. Fantini made a motion to approve the new town members as listed, seconded by Mr. Keshian. The motion was approved by unanimous roll call vote Mr. Jefferson I, Ms. Cody, Mr. Keshian, Mr. Fantini, and Chairman Hughes I.

| <b>Name</b>         | <b>Date of Membership</b> | <b>Percentage</b> | <b>Position</b>          |
|---------------------|---------------------------|-------------------|--------------------------|
| Ian Adler           | 08/31/2022                | 9+2%              | TA Paraprofessional      |
| Emma Anderson       | 08/31/2022                | 9+2%              | TA Paraprofessional      |
| Amanda Bonnette-Kim | 08/23/2022                | 9+2%              | Administrative Assistant |
| Brena Brasiel       | 08/31/2022                | 9+2%              | AASP Teaching Assistant  |
| Joel Brouillette    | 08/31/2022                | 9+2%              | TA Paraprofessional      |
| Shahara Butler      | 08/31/2022                | 9+2%              | Food Services/Monitor    |
| Sheldon Calero      | 08/31/2022                | 9+2%              | TA Paraprofessional      |
| Sarah Conley        | 08/31/2022                | 9+2%              | TA Kindergarten          |
| Alexander Dabao     | 08/31/2022                | 9+2%              | AASP Teachers Assistant  |
| Franceska Denis     | 08/31/2022                | 9+2%              | Daycare Assistant        |
| Kellie Devine       | 08/31/2022                | 9+2%              | Nursing Assistant        |
| Charles DiSilvia    | 08/31/2022                | 9+2%              | Teachers Assistant       |
| Benjamin Eller      | 08/31/2022                | 9+2%              | TA Paraprofessional      |
| Lauren Ellis        | 08/31/2022                | 9+2%              | TA Kindergarten          |
| Julie Foran         | 08/31/2022                | 9+2%              | TA Paraprofessional      |
| Philip Galeota      | 09/06/2022                | 9+2%              | Teacher Assistant        |
| Luna Gimenez        | 08/31/2022                | 9+2%              | AASP Teaching Assistant  |
| Ryan Girard         | 08/31/2022                | 9+2%              | TA Special Ed.           |
| Leticia Guevara     | 08/31/2022                | 9+2%              | AASP Teaching Assistant  |
| Natalie Hobson      | 08/31/2022                | 9+2%              | AASP Teaching Assistant  |
| Chloe Horn          | 08/31/2022                | 9+2%              | TA Special Ed.           |
| Kahina Idres        | 08/31/2022                | 9+2%              | Food Services            |
| Joan Jasset         | 09/06/2022                | 9+2%              | Traffic Supervisor       |
| Nicole Jedinak      | 09/06/2022                | 9+2%              | Teacher Assistant        |
| Lindsey Jensen      | 08/31/2022                | 9+2%              | TA Special Ed.           |
| Bridget Kiejna      | 08/31/2022                | 9+2%              | TA Paraprofessional      |
| Falisha Lat         | 09/15/2022                | 9+2%              | AASP Teaching Assistant  |
| Madeline Lucey      | 09/12/2022                | 9+2%              | AASP Teaching Assistant  |
| Brenda Mahoney      | 08/31/2022                | 9+2%              | Teacher Assistant        |
| Gabriela Marquez    | 08/31/2022                | 9+2%              | Nursing Assistant        |
| Molly Malone        | 09/15/2022                | 9+2%              | AASP Teaching Assistant  |

|                       |            |      |                         |
|-----------------------|------------|------|-------------------------|
| Ruth Martinez Ceballo | 08/31/2022 | 9+2% | AASP Teaching Assistant |
| Julie Meadows         | 08/31/2022 | 9+2% | Teachers Assistant      |
| Lars Moeller          | 08/31/2022 | 9+2% | Teachers Assistant      |
| John Pescatore        | 09/06/2022 | 9+2% | Teachers Assistant      |
| Julie Powers          | 09/06/2022 | 9+2% | Teachers Assistant      |
| Hilary Rappaport      | 08/31/2022 | 9+2% | TA Paraprofessional     |
| Filea Reiss           | 08/31/2022 | 9+2% | Teacher Assistant       |
| Sophia Terzakis       | 08/31/2022 | 9+2% | Teacher Assistant       |
| Yodit Tewabe          | 08/31/2022 | 9+2% | Teachers Assistant      |
| Devon Thomas          | 08/31/2022 | 9+2% | Teacher Assistant       |
| Maureen Twohig        | 08/31/2022 | 9+2% | Traffic Supervisor      |
| Catherine Vitale      | 08/31/2022 | 9+2% | TA Special Ed           |
| Lindsey Warren        | 08/31/2022 | 9+2% | TA Paraprofessional     |
| Jennifer Whyte        | 08/31/2022 | 9+2% | Teacher Assistant       |
| Colleen Willmer       | 08/31/2022 | 9+2% | Daycare Assistant       |
| Kellyanne Wise        | 08/29/2022 | 9+2% | Food Services Cook      |
| Eleanor Wolf          | 08/31/2022 | 9+2% | TA Special Ed           |
| Sara Volpi            | 09/19/2022 | 9+2% | TA Special Ed           |

**Motion and Vote to approve the retirement application for Pam Byrne**

After review and discussion Mr. Keshian. made a motion to approve the Pam Byrne retirement application, seconded by Ms. Cody. The motion was approved by unanimous roll call vote Mr. Jefferson I, Ms. Cody, Mr. Keshian, Mr. Fantini, and Chairman Hughes

| Name      | Creditable Service  | Department/ Position                | Retirement Option | Retirement Date |
|-----------|---------------------|-------------------------------------|-------------------|-----------------|
| Pam Byrne | 22 Year<br>9 Months | School/<br>Administrative Assistant | B                 | 10/04/2022      |

**Acknowledgement of retirees and survivors who have passed since the last Board Meeting, Frank Day**

The Chairman asked to have a moment of silence for the deceased member

| Deceased  | Date of Death | Department/ Position       | Retirement Date | Status  |
|-----------|---------------|----------------------------|-----------------|---------|
| Frank Day | 9-11-2022     | DPW/<br>Head Account Clerk | 7/31/2022       | Retiree |

**Motion and vote of a refund of accumulated deductions for Sucheta Bhoite in the amount of \$4,691.26. Ms. Bhoite had 2 years and 7 months of creditable service working for the School Department as a Teacher Assistant.**

After review and discussion Ms. Cody made a motion to approve the refund for Ms. Bhoite seconded by Mr. Jefferson. The motion was approved by unanimous roll call vote Mr. Jefferson I, Mr. Keshian I, Ms. Cody I, Mr. Fantini I, and Chairman Hughes I.

**Motion and vote of a refund of accumulated deductions for Caitlin Dunn in the amount of \$3,610.33. Ms. Dunn had 1 years and 7 months of creditable service working for the School Department as a Teacher Assistant.**

After review and discussion Ms. Cody made a motion to approve the refund for Ms. Dunn seconded by Mr. Jefferson. The motion was approved by unanimous roll call vote Mr. Jefferson I, Mr. Keshian I, Ms. Cody I, Mr. Fantini I, and Chairman Hughes I.

**Motion and vote of a refund of accumulated deductions for Anna Makrianis in the amount of \$1,964.06. Ms. Makrianis had 9 months of creditable service working for the School Department as a Teacher Assistant.**

After review and discussion Ms. Cody made a motion to approve the refund for Ms. Makrianis seconded by Mr. Jefferson. The motion was approved by unanimous roll call vote Mr. Jefferson I, Mr. Keshian I, Ms. Cody I, Mr. Fantini I, and Chairman Hughes I.

**Motion and vote of a rollover of accumulated deductions for Diana DeStefano in the amount of 6,317.90. Ms. DeStefano had 1 year of creditable service working for the Town's Health and Human Services Department.**

After review and discussion Mr. Keshian made a motion to approve the rollover of funds for Ms. DeStefano seconded by Ms. Cody. The motion was approved by unanimous roll call vote Mr. Jefferson I, Mr. Keshian I, Ms. Cody I, Mr. Fantini I, and Chairman Hughes I.

### **New Business**

**Employees not signed up within 30 days due to be suspended**

Mr. Greco informed the Board that all the employees had complied prior to the meeting

### **Adjourn**

Mr. Keshian made a motion at 5:50 PM to adjourn the meeting seconded, by Mr. Jefferson The motion was approved by unanimous roll call vote Mr. Jefferson I, Mr. Keshian I, Ms. Cody I, Mr. Fantini, and Chairman Hughes I.